

## **PRIVACY POLICY**

### **MachFly Aerospace Technologies Pvt. Ltd.**

**Effective Date:** November 07, 2024

MachFly Aerospace Technologies Pvt. Ltd. ("we," "us," or "our") values your privacy and is committed to protecting your personal data. This Privacy Policy explains how we collect, use, disclose, and safeguard your information when you visit our website, [www.machflyaerospace.com](http://www.machflyaerospace.com).

We do not sell your personal information. This policy outlines the types of data we collect and our practices for managing it. By using our website, you signify your acceptance of this policy.

This Privacy Policy is drafted in accordance with the applicable laws of India, including but not limited to the Information Technology Act, 2000, Information Technology (Reasonable Security Practices and Procedures and Sensitive Personal Data or Information) Rules, 2011 (as amended).

**1. Information We Collect** We may collect and process the following types of personal data:

- **Identity and Contact Data:** Includes your first name, last name, title, email address, telephone number, postal address, and any other details you voluntarily provide through correspondence or contact forms.
- **Career Application Data:** When you apply for an internship or employment, we collect the information you provide in your application. This includes your contact details, employment history, educational background, and any other data included in your resume (CV) or application form.
- **Technical and Usage Data:** We may automatically collect information about how you interact with our website. This can include your IP address, browser type, operating system, pages viewed, and the dates/times of your visits. This data helps us understand how our website is being used and how to improve it.
- **Cookies:** We use cookies and similar tracking technologies on our website to improve user experience and understand website usage. Cookies are small files stored on your device that help us track your navigation on our site. You can set your web browser to refuse cookies or alert you when cookies are being sent. If you disable cookies, some parts of our website may not function properly.
- We do not intentionally collect, or process "sensitive personal data or information" as defined under Indian law (such as financial information, health information, passwords, or biometric data). If in the future any such data is required, we will update this Privacy Policy to expressly address its collection, use, and legal basis.

**2. How We Collect Your Information**

We collect personal data about you from the following sources:

- **Directly From You:** We collect the personal information you provide to us directly when you fill out a contact form or submit an application for an internship or employment.
- **From Third-Party Sources:** We may receive information from third-party platforms if you apply through them (e.g., a professional networking site like LinkedIn). Our website is also built and operated using third-party services that process data on our behalf when you submit information.
- **Third-party service providers:** Who are engaged under written agreements that include strict confidentiality, data protection, and data security obligations with us.

### 3. How We Use Your Information

We use the information we collect for the following legitimate purposes:

- **To Provide Services:** To respond to your inquiries, provide requested information, and manage our relationship with you.
- **For Recruitment:** To process and assess your internship or employment application and to communicate with you regarding the hiring process.
- **For Operations and Security:** To administer and protect our website and services, including troubleshooting, data analysis, system maintenance, and preventing fraud or security issues.
- **For Communications:** To send you newsletters or updates about our company, but only where we have your explicit consent to do so.
- **To Comply with Legal Obligations:** To meet requirements from applicable laws, regulations, or government authorities,

By using our website and providing your information, you consent to the collection, processing, and sharing of your personal data in accordance with this Privacy Policy, including sharing with our service providers and as may be legally required. You may withdraw your consent at any time by writing to us at [info@machflyaerospace.com](mailto:info@machflyaerospace.com). Please note that withdrawal of consent will not affect the lawfulness of processing based on consent before its withdrawal.

### 4. Sharing and Disclosure of Information

We do not sell, rent, or trade your personal information. We may share your data only in the following limited circumstances:

- **With Service Providers:** We may share your information with third-party vendors and service providers who support our business operations, such as website hosting, analytics, and data storage. These providers are contractually obligated to protect your data.
- **For Legal Reasons:** We may disclose your data to government agencies, regulators, or professional advisors if required by applicable law, to comply with a legal process, or to defend our legal interests.

### 5. Data Security

We implement appropriate technical and organizational measures to protect your personal information against unauthorized access, alteration, or disclosure. However, no method of transmission over the Internet is 100% secure, and we cannot guarantee absolute security.

## **6. Children's Privacy**

Our website is not intended for children. We do not knowingly collect personal information from individuals under the age of 18. If we learn that we have collected data from a child without parental consent, we will take steps to delete that information promptly. If you believe your child has provided us with their personal information, please contact us on [info@machflyaerospace.com](mailto:info@machflyaerospace.com).

## **7. Data Retention**

Recruitment data will be retained for 12 months after closing the position, or for as long as necessary to fulfill the purposes for which it was collected or as required by applicable law, whichever is longer. Where retention is based on consent, we will delete your personal data, using secure methods, upon withdrawal of your consent (except as required by law or for legitimate business interests).

## **8. Your Rights**

Under India's Digital Personal Data Protection (DPDP) Act 2023, you have certain rights regarding your personal data. You have the right to:

- Request access to, and receive a copy of, your personal data.
- Request correction or erasure of your personal data.
- Withdraw your consent for marketing communications at any time.
- To withdraw your consent for any processing activity at any time; such withdrawal will not affect the lawfulness of processing based on consent before its withdrawal.
- Lodge a complaint with the relevant data protection authority if you believe your rights have been violated.
- Please contact us on [info@machflyaerospace.com](mailto:info@machflyaerospace.com), to exercise these rights.

## **9. Third-Party Links**

Our website may contain links to other websites not operated by us. We are not responsible for the privacy practices of these third-party sites.

## **10. Updates to This Policy**

Any major changes in privacy policy will be notified through a dated banner on [www.machflyaerospace.com](http://www.machflyaerospace.com). The revised policy will be posted on this page with an updated effective date.

## 11. Contact Us

If you have questions or concerns about this Privacy Policy, please contact us:

**MachFly Aerospace Technologies Pvt. Ltd.** C/O I3C, IIT Jammu, Jagti, Nagrota Jammu - 181221,  
Jammu & Kashmir, India

**Email:** [info@machflyaerospace.com](mailto:info@machflyaerospace.com)

**Attention:** [*Ayush Divyansh*]

Last updated on: [*10/3/2026*]